

Government of West Bengal
Office of the District Magistrate and District Election Officer, Purba Bardhaman
Infrastructure Cell, Purba Bardhaman

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Memo No:Infra/103

Date: 15/01/2021

**NOTICE INVITING ELECTRONIC TENDER OF THE DISTRICT MAGISTRATE AND
DISTRICT ELECTION OFFICER, PURBA BARDHAMAN**

The District Magistrate and District Election Officer, Purba Bardhaman invites **Item Rate** e-Tender for the work in the table below from bonafied, reputed & resourceful Contractors/ Decorators/ Agencies having experience and requisite credential in execution of similar type of work.

(Submission of Bid through *online*)

List of Work:-

Sl No	Name of work	Amount of Earnest Money (Rs.)
1	Erection of temporary Structure including fitting, fixing and supply of materials at different sites under Purba Bardhaman District on hire basis in connection with 17 th WBLA -2021.	Rs. 10,000/-

1. In the event of **e-filing** intending bidder may download the document from the web-site directly by the help of digital signature certificate and necessary Cost for Earnest Money may be remitted through Demand Draft issued from any Scheduled Commercial Bank in favour of the **District Magistrate and District Election Officer, Purba Bardhaman** payable at **Bardhaman** and same may be documented through e-filing. (Details of which has been narrated in "Instructions to Bidders")
2. The Cost for Earnest Money should be sent physically to the office of the **District Magistrate and District Election Officer, Purba Bardhaman, Infrastructure Cell, Purba Bardhaman Zilla Parishad, Kachari Road, Purba Bardhaman** along with a forwarding letter under sealed cover within stipulated **Date & Time schedule** before **Technical Bid opening**. Failure to submit hard copies of Demand Draft within the time period by any bidder, shall be debarred from participating any tender of the **District Magistrate and District Election Officer, Purba Bardhaman** for 6 (six) months from the scheduled date of opening of Financial Bid of this tender. Both **Technical Bid & Financial Bid** will have to be submitted concurrently duly digitally signed in the Govt. Web-site <http://wbtenders.gov.in>. Tender document may be downloaded from web-site and submission of **Technical Bid/Financial Bid** will be done as per tender schedule stated in Sl. No. 9. The documents submitted by the Bidders should be properly indexed and be self attested with seal.
3. **Eligibility criteria for participation in tender:**
 - i) The prospective bidders shall have satisfactorily completed as prime agency atleast one similar nature of work having minimum a magnitude not below of amount **Rs. 1,00,000.00 (Rupees One Lakh Only)** for which bid is invited during the last 5(Five) years prior to the date of issue of this notice, under Zilla Parishad, P.W.D., C.P.W.D., & similar other Govt. Dept. Copy of completion certificate (for executed work) obtained from not below the rank of the Work Order issuing authority should be produced with the technical bid.(N.B.- work done amount, date of completion of work and detailed communicational address of the client must be indicated in the credential certificate). Completion Certificate from the concerned Authority will be treated as valid credential.
 - ii) a) PAN Card b) Current Professional Tax Receipt Challan c) Valid 15-digit Goods & Services Taxpayer Identification Number (GSTIN) under GST Act,2017 d) Current Income Tax acknowledgement Receipt. e) Trade Licence. [Non Statutory Documents].
 - iii) Neither prospective bidders nor any of constituent partner had been debarred to participate in tender by any Govt. Dept. during the last 5 (five) years prior to the date of this e-NIT. Such debar will be considered as disqualification towards eligibility.

- iv) Registered Unemployed Engineers' co-operative Societies/ Unemployed Labour Co-Operative Societies are required to furnish Valid Bye Law, Valid Register Certificate issued by the Co-operative Department, Current Audit Report, Annual General Meeting along with other relevant supporting papers [Non Statutory Documents].
- v) A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as partner of a firm. If found to have applied severally in a single job, all his applicants will be rejected for the job only.
- vi) A prospective bidder (including his participation in partnership) shall be allowed to participate maximum single work as mentioned in the list of schemes.
- vii) The Partnership firm shall furnish the registered partnership deed and the company shall furnish the Articles of Association and Memorandum. [Non Statutory Documents].
- viii) Where there is a discrepancy between the rate in figures & words, the rate in words will govern.
- ix) Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by quantity, the unit rate quoted shall govern.
- x) Any change of BOQ will not be accepted under any circumstances.
- xi) Tax invoice(s) needs to be issued by the supplier for raising claim under the contract showing separately the tax charged in accordance with the provisions of GST Act,2017.(As applicable)
4. Constructional Labour Welfare Cess @ 1(one) % of cost of construction will be deducted from bill of the selected agency. GST, Royalty & all other Statutory levy/ Cess will have to be borne by the contractor & the rate in schedule of rates inclusive of all the taxes, GST (as applicable), cess & all other charges etc. Necessary deduction will be made from the contractor's bills as per prevailing Govt. orders and rules towards security deposit & other taxes & charges etc.
5. The Agency shall quote their rate in Item wise (Both in figures as well as in words) in the given space of Financial Bid Documents only.
6. a) No Mobilization Advance and Secured Advance will be allowed.
b) No Price Variation will be allowed.
7. Agency shall have to arrange land for storing of materials, labour shed, etc. at their own cost and responsibility.
8. Bids shall remain valid for period not less than 180 (one hundred eighty) days from the date of opening of Financial Bid. "Bid valid for a shorter period shall be rejected by the 'District Election Officer and District Magistrate, Purba Bardhaman' as non response".

9. **Date & Time Schedule :-**

Sl. No.	Particulars	Date & Time
1	Date of Uploading of NIT, Tender Documents (online)	15.01.2021 at 17.50 IST
2	Date of start of downloading the documents etc.	16.01.2021 at 9.00 IST
3	Date of start of submission of Technical Bid & Financial Bid.	16.01.2021 at 9.00 IST
4	Date of closing downloading the documents etc.	29.01.2021 at 14.00 IST
5	Date of closing of submission of Technical bid & Financial Bid.	29.01.2021 at 14.00 IST
6	Date of submission of Original Demand Draft against cost for Earnest money to the office of the District Election Officer and District Magistrate, Purba Bardhaman.	Upto 01.02.2021 at 14.15 IST
7	Date of opening of Technical Bid	01.02.2021 at 14.30 IST
8	Date of opening of Financial Bid	To be intimated later through on line and office notice board.

10. There shall be no provision of Arbitration.
11. The Cost for Earnest Money: The Cost for Earnest Money will be in the shape of Bank Draft of any scheduled Commercial Bank drawn in favour of the '**District Magistrate and District Election Officer, Purba Bardhaman**' payable at **Bardhaman**.
12. The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and examine the site of works and surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the e-Notice Inviting Tender, the cost of visiting the site shall be at the Bidder's own expense.
13. The intending Bidders shall clearly understand that whatever may be outcome of the present invitation of Bids, the cost of Bidding shall be reimbursable by the Department. **District Magistrate and District Election Officer Purba Bardhaman** reserves the right to accept or reject any offer without assigning any reason whatsoever and not liable for any cost that might have incurred by any Bidder at the stage of bidding.
14. Prospective applications are advised to note carefully the minimum qualification criteria as mentioned "Instructions to Bidders" before bidding.
15. In case of Ascertaining Authority at any stage of application or execution of work necessary registered power attorney is to be produced.
16. **No CONDITIONAL/INCOMPLETE TENDER** will be accepted under any circumstances.
17. In case of quoting rates, no multiple lowest rate will be entertained by the Department.
18. The **District Magistrate and District Election Officer, Purba Bardhaman** reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
19. During scrutiny, if it is come to the notice to tender inviting authority that the credential or any other papers found incorrect/manufactured/fabricated, that tenders will not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.
20. Before issuance of the work order, the tender inviting authority may verify the credential & other documents of the lowest tenderer, if found necessary. After verification, if it is found that such documents submitted by the lowest tenderer, is either manufactured or false, in that case work order will not be issued in favour of the tenderer under any circumstances.
21. Bid from Joint Venture are not allowed.
22. Work order or payment of work will be depended on availability of fund. Intending tenderer may consider the criteria while submission of tender and quoting their rates.
23. In case of any change of date, corrigenda, addenda, due intimation will be given in web site/ Notice Board.
24. All works should be implemented according to specification and drawing approved by this department with maintaining quality of works and under the supervision of District Authority.
25. No Departmental materials will be issued for the works.

7/15/10/121
Additional District Magistrate (Infra)
Purba Bardhaman

Memo No:Infra/104/26

Date: 15/01/2021

Copy of Tender Notice forwarded for favour of information with request to kindly display in his Notice Board for giving wide publicity the:-

1)	The District Judge, Purba Bardhaman.
2)	The Superintendent of Police, Purba Bardhaman
3-6)	Superintending Engineer, P.W. Directorate, Western Circle-I, Purba Bardhaman / Superintending Engineer, Western Highway Circle No-I, P.W. (Roads) Directorate, Purba Bhawan, Purba Bardhaman./Superintending Engineer, Damodar, Irrigation Circle, I & W.D. Kanainatsal, Purba Bardhaman / Superintending Engineer, P.H.E., Central Circle, Purba Bhawan, Purba Bardhaman.
7)	DICO, Purba Bardhaman with a request to display the Tender Notice to his Office Notice Board and publish the same in two widely circulated Newspapers in this District.
8-11)	Sub-Divisional Officer (All), Purba Bardhaman
12)	The Senior Deputy Collector, Purba Bardhaman
13-14)	Executive Engineer-I, Bardhaman Division, P.W.D./ Executive Engineer-II, Bardhaman Division, P.W.D.
15)	O.C., Transport Cell, Purba Bardhaman
16)	O.C. Election Section, Purba Bardhaman
17)	District Engineer, ZP, Purba Bardhaman
18)	D.I.O. & T.D., NIC, Purba Bardhaman is requested to arrange publication in Web Site http://www.bardhaman.nic.in
19-25)	C.A. to District Magistrate, Purba Bardhaman / ADM(G), Purba Bardhaman / ADM (DLLRO), Purba Bardhaman /ADM (Dev), Purba Bardhaman / ADM(Edu), Purba Bardhaman
26)	Notice Board of Purba Bardhaman Collectorate.

15/01/21
Additional District Magistrate (Infra)
Purba Bardhaman

WBLA/2021